

Check-in

- Recommended Check-in time on Fridays is between 4:00 pm and 8:00 pm.
- Recommended Check-in time on Saturdays is between 8:00 am and 11:00 am.
- Site staff will call prior to arrival date to schedule and confirm an estimated time of arrival.
- If estimated time of arrival changes or you will be more than 20 minutes late, you must call the camp or site staff member to arrange an alternate check-in time, otherwise check-in may be delayed.
- The person in charge of each group must check-in with the site staff member (camp ranger or program manager, depending on camp) immediately upon arrival at camp.

Do **NOT** enter camp without checking in.

- *Please be sure that you are prepared with the appropriate outdoor trainings and emergency care trainings. It is required that your troop have on-site any copies of the Overnight/Camping License, First Aid & CPR, and any certifications you plan to use for activities (such as archery, lifeguarding, small craft safety, etc)*
- The site staff will give the person in charge a camp orientation (including emergency procedures and communication systems), issue requested equipment, verify check out time, be available to answer questions, help solve problems, and make your stay at camp more enjoyable.

Check-out

- Recommended Check-out time is between 10:00 am and 1:00 pm.
- The person in charge of the group should contact the site staff before the group leaves the camp site to be checked out.
- The form "Check-Out Checklist for Council Campsites" must be completed and signed by the group leader and the camp ranger before the group leaves the property.
- Troops that leave facilities without cleaning or without checking out properly will be charged a \$75 cleaning fee.
- Please allow at least 30 minutes for checking out.

Vehicles

Each camp has a driving plan and designated parking areas. Please refer to your confirmation letter to review the specific camp's vehicle policy.

Respect for Others & Quiet Hours

- Often there are several troops camping at our sites on weekends. Please show respect for other people's belongings and their space. Use only the fire circle and bathroom assigned to the unit you have rented. Orient your group to their campsite, pointing out the appropriate unit shelter/troop house and bathroom facilities.
- Quiet hours between 9:00 pm and 8:00 am must be observed by all groups camping. If your group is in the unit during this time, please remind your girls to use quiet voices and participate in activities that will not disturb neighboring campers.
- If your group wants or needs to be a little noisier after 9:00 pm, please use open community spaces away from sleeping areas (games fields, etc) out of Girl Scout courtesy for other groups.

Garbage & Recycling

- Garbage bags will be provided and the camp ranger will take your trash when you check out if you tie it up and place it in his truck when he comes to check out your campsite before you leave.
- There is a dumpster or garbage house at each camp for troops to use at other times.
- We strongly encourage troops to plan meals and activities to minimize waste and to separate recyclables to be recycled once you leave camp. There is no or limited on-site recycling collection at any of our camps. However, we encourage environmentally friendly recycling.

Cleaning Supplies

Basic cleaning supplies will be provided (bleach solution, multi-purpose cleaner, mops, etc)

Paper Products

Toilet paper, hand soap, and hand towels in restrooms will be provided based on your group size. These items will not be restocked throughout the weekend, so please remind your campers not to be wasteful. Troops should bring all other paper products such as napkins, paper towels, clean-up wipes, facial tissues, etc.

Medical Emergencies in Camp

- Troops are responsible for their own first aider and first aid kit.
- In the event of a serious accident or emergency situation, notify the site staff as immediately as safely possible. The group (and others on camp) will follow the direction of the site staff.
- Medical emergency transportation must be provided by Emergency Medical Services (911)

- Troop leaders should have this information on each person (including the adults!) in attendance: name, address, emergency contact numbers, health statements, and permission to seek emergency medical treatment.
- In the event of a serious accident or emergency, the person in charge should submit an Incident Report to the Council within 48 hours.

Pets

No pets are allowed on camp. Service animals are allowed, but please notify camp site staff prior to your arrival.

Weather

- Be sure that all members of your group have packed weather appropriate sleeping gear, shoes, and clothing.
- In the event of a weather emergency, all troops on the property will be notified by the site staff. Emergency procedures and instructions for evacuation are posted in each unit. Be sure all members of your group are oriented to these procedures upon your arrival to camp.

Safety at Camp

- Campers must have adult supervision at all times. Follow guidelines as stated in the *Safety Activity Checkpoints*.
- Appropriate footwear should be worn for the group's planned activities. *No open-toed shoes are allowed*. Closed-toe shoes with socks will always be appropriate.
- Remind campers to use the buddy system and flashlights after dark.

Fire Safety

- Firewood is available at all camps.
- Fires are allowed only in designated areas with fire safety equipment close at hand.
- A fire should never be left unattended and must be *thoroughly* extinguished.
- Liquid fire starters should never be used. This includes charcoal lighter fluid and gasoline.
- The use of paper to start fires is not allowed.
- Candles or any type of open flame is not allowed in sleeping shelters. Candles are restricted in camp buildings and shelters with the exception of special events like birthday candles on a cake or for use in Girl Scout ceremonies. Candles used for repelling bugs and candle lanterns are not allowed.

Personal Property

GSCP2P is not responsible for the damage, loss, or theft of personal property. The use of personal sports equipment (including, but not limited to: boats, archery, helmets, harnesses, life jackets, etc) is not permitted.

Alcohol, Drugs, Tobacco, and Weapons

- The use of alcoholic beverages and illegal drugs is prohibited on all GSCP2P camp properties. The use of prescription or over-the-counter medication must not impair adults' ability to effectively carry out their responsibilities and supervise the girls.
- Smoking or the use of tobacco is allowed only at areas designated by the camp site staff.
- No smoking in front of any children at camp. This includes even your own child.
- Anyone smoking outside the designated smoking area or in front of girls will be asked to leave the camp property immediately.
- Fireworks, firearms, and weapons are prohibited. Pocket knives, if part of an approved Girl Scout activity, are allowed.

Cast Iron Care

- Remove all food particles from cast iron cookware using a plastic pan scraper or paper towels.
- ***Do not ever use metal or soaps and detergents on cast iron!***
- Fill pot full of hot water; allow it to sit for a period of time. If you have burnt food in it, it may require the water to be boiled to help loosen the food.
- With a stiff bristled long handled brush, scrub the remaining food residue away and off of the iron.
- Rinse *thoroughly* and pat dry with a towel. Any water will rust and ruin our cast iron!
- If the finish looks healthy or black and shiny you can store your oven. If it looks dull, you will need to rub oil on all surfaces and place the cast iron on a hot fire for 30+ minutes to re-season it.

Damage to Property

Fines may be assessed to the Troop by Girl Scouts Carolinas Peaks to Piedmont, Inc for flagrant violations of camping guidelines and procedures, vandalism or purposeful and/or willful destruction of property by any person visiting a Council property, failure to follow checkout procedures, failure to clean the campsite or facilities used, failure to follow safety rules and procedures, or participating in an activity without a person being in possession of the required certification of training present for that activity. Any fines assessed will be equal to the value of the damage and must be paid to the Council by the Troop.